

## **COBRAM ANGLICAN GRAMMAR SCHOOL**

## **CAGS Webmail System - Login Instructions**

## **Accessing CAGS Mail System**

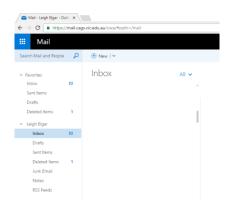
1. Access the CAGS Mail System by either using the link on the CAGS Online Portal page on the CAGS website or by entering <a href="https://mail.cags.vic.edu.au">https://mail.cags.vic.edu.au</a> into the address bar of your browser.



You will be presented with a logon page, you will need to log in using cags\firstname.lastname (For example cags\john.smith) and your school password.



3. Upon Successful logon you will be re-directed to your Inbox.



4. If using a shared device remember to sign out by clicking on the User Icon in the Right-hand Corner and Clicking Sign Out.

